

**HARTLAND LAKESIDE ELEMENTARY  
JOINT NO. 3 SCHOOL DISTRICT  
SCHOOL BOARD MEETING  
MONDAY, MAY 15, 2017  
NORTH SHORE MIDDLE SCHOOL**

**CALL TO ORDER**

Board President, Val Wisniewski, called the meeting to order at 6:41 p.m. Board members in attendance are Shannon Foley, Ken Patterson, Val Wisniewski, Tom Harter, John Reichert. Administrators present are Glenn Schilling, Nancy Nikolay, Diana Taylor, Michele Schmidt, Heather Grindatti, Dave Risch.

**PLEDGE OF ALLEGIANCE** was led by Val Wisniewski.

**PROOF OF GIVING PUBLIC NOTICE** was properly given.

**PUBLIC COMMENTS** - none

**SUPERINTENDENT REPORT**

Three Year Old Preschool Program:

Heather Grindatti and Megann Schnickel presented a proposal for Hartlake Early Learning Center (HELC). Motion made by John Reichert and seconded by Tom Harter to proceed with further planning for implementation in 2017-18 pending final board approval at the June board meeting. All were in favor.

Emergency Procedures:

The board discussed the recent emergency situation at NSMS, administrative team debriefing with the police department, and updated emergency procedures.

Special Education Director Assignment:

Nancy Nikolay shared that Heather Grindatti and Michele Schmidt will be sharing the responsibility of special education directors. Both principals are licensed as special education directors and have extensive experience with special education. Administration is excited this change will help with the achievement of students with disabilities.

**Assistant Superintendent of Curriculum & Instruction:**

Special Education Update:

Nancy Nikolay provided information on the transitioning leadership plan for special education. A team of teachers will be participating in professional development at Elmbrook School District this summer.

Family Engagement:

Nancy Nikolay provided an update on the family engagement team, which has been meeting throughout the current school year. The current year's focus was family engagement for families of students with disabilities. Next year the family engagement focus will incorporate all families.

Science-Engineering Update:

Nancy Nikolay shared the engineering units have been decided and will be worked on through the summer to implement at the beginning of the 2017-2018 school year. Glenn Schilling shared that the science purchases have been made and services for water and gas as planned will be contracted.

K-8 Writing Continuum:

Nancy Nikolay shared information on K-8 writing professional development and implementation.

CESA1 Agreement:

Motion made by John Reichert and seconded by Shannon Foley to approve the CESA1 2017-2018 agreement. All were in favor.

66.03 Agreement for Physical Therapy Services:

Motion made by Shannon Foley and seconded by Ken Patterson on the 66.03 Agreement for Physical Therapy Services. All were in favor.

### **BUSINESS MANAGER REPORT**

Finance Report, Vouchers and P-Cards:

Diana Taylor presented the April Finance Report, Vouchers and P-Card transactions.

Motion made by Shannon Foley and seconded by Ken Patterson to approve the vouchers and p-card transactions. All were in favor.

Open Enrollment:

Diana Taylor presented the 2017-18 open enrollment in and out. Motion made by John Reichert and seconded by Tom Harter to approve the open enrollment. All were in favor.

### **EXECUTIVE SESSION**

Motion made by Val Wisniewski and seconded by Shannon Foley to convene to closed session at 7:55 p.m. All were in favor.

The following items were discussed:

- Retirement proposal
- PFP and matrix
- Personnel contracts

### **RECONVENE TO OPEN SESSION**

Motion made by Val Wisniewski and seconded by Shannon Foley to reconvene to open session at 8:40 p.m. All were in favor.

Retirement Proposal:

Motion made by John Reichert and seconded by Ken Patterson to approve the retirement proposal. Roll call: Shannon Foley – yes, Ken Patterson – yes, Val Wisniewski – yes, John Reichert – yes, Tom Harter – yes. Motion passed.

PFP and Matrix:

Motion made by John Reichert and seconded by Shannon Foley to approve the PFP. All were in favor.

Personnel Report:

Motion made by John Reichert and seconded by Ken Patterson to approve the personnel report. All were in favor.

### **ROUTINE**

Donations:

Motion made by Shannon Foley and seconded by Val Wisniewski to approve the donations. All were in favor.

Meeting Minutes:

Motion made by Val Wisniewski and seconded by Ken Patterson to approve the school board meeting minutes as amended. All were in favor.

### **MEETINGS**

Policy Committee Meeting: June 6, 2017, 3:30 p.m.

Finance Committee Meeting: June 14, 2017, 8:30 a.m.

School Board Meeting: June 19, 2017

### **ADJOURNMENT**

Motion made by Val Wisniewski and seconded by Tom Harter to adjourn at 8:47 p.m. All were in favor.