



*Introduction To*  
***HARTLAND-LAKESIDE EDUCATION FOUNDATION GRANT  
PROCESS***

The Foundation has revised its grant process with specific guidelines and criteria. This grant process will support increased student engagement, success, and learning. The mission of the Foundation is to “provide supplementary means to meet and exceed the educational goals” of the Hartland-Lakeside District. This purpose and vision drives the changes in the grant program. Each year the Foundation will set aside a specific amount for these educational grants.

It is the expectation of the Foundation that these grants will encourage new thinking, creative innovation, and educational excellence. All employees and students may apply for a grant by the designated date each year. Grants must state the specific impact on student learning in measurable terms. These grants may also be awarded for teacher training that will directly impact student learning. An evaluation committee will award the grants based on the attached criteria and notification will be timely.

Each applicant will present their grant idea to an evaluation committee during a brief interview. This committee will consist of: 2 administrators, 2 teachers, 3 community members, and 1 School Board member. This presentation will provide the opportunity for questions and clarifications concerning the idea. Funds will be dispersed to those grant ideas that score the highest amount of points, and funding awarded may be for a portion or the entire amount requested.

Each grant recipient will receive a Foundation partner who will help guide them with communication and the timeline of their grant award. Grant recipients will need to publicize their outcomes and successes via the school/district website, newsletter, and Foundation website. This will help promote the Foundation’s support of education in the community.

Please see the attached guidelines, application, and evaluation rubric, and we look forward to inspiring grant ideas that will engage learning!

***THE HARTLAND-LAKESIDE EDUCATION FOUNDATION***