



HARTLAND-LAKESIDE

JT. #3

SCHOOL DISTRICT

2016 - 2017 BUDGET

OCTOBER 2016

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SCHOOL BOARD

Five elected School Board members each serve three (3) year terms. Members attend regularly scheduled School Board meetings, serve on one or more Board committees, and act as liaisons to district and community councils, boards and organizations.

Val Wisniewski, President
John Reichert, Vice President
Shannon Foley, Treasurer
Tom Harter, Clerk
Ken Patterson, Member

ADMINISTRATIVE OFFICE

Dr. Glenn W. Schilling, Superintendent of Schools (262) 369-6743
Nancy Nikolay, Director of Curriculum & Instruction (262) 369-6753
Diana Taylor, Business Manager (262) 369-6737
Susan Allard, Interim Director of Special Education (262) 369-6758
Michele Davis, District Coordinator (262) 369-6746
Patty Merlin, Payroll & Human Resources Coordinator (262) 369-6744
Denise Wallace, District Accountant..... (262) 369-6738
Christine Oestreich, Accounts Payable & Community Events . (262) 369-6748
Maureen Lawler, Data Systems Manager (262) 369-3780
Logan Wilson, Chartwells Food Service Director (262) 369-6750
Steve Hogan, Facilities Director (262) 369-6740
Scott Temperly, Network Manager (262) 369-6734
Ann Marie Meissner, District Nurse (262) 490-3300

SCHOOL ADMINISTRATORS

Heather Grindatti..... (262) 369-6710
 • North Elementary School
 • Hartland Fine Arts Leadership Academy

David Risch (262) 369-6720
 • South Elementary School
 • Hartland School of Community Learning

Michele Schmidt (262) 369-6767
 • North Shore Middle School
 • Life Entrepreneurial Magnet School

This Budget represents the financial plan to achieve the educational objectives of Hartland-Lakeside School District. The Annual Budget Report is based on the District's final budget for the 2016-2017 fiscal year and audited actual figures for the 2015-2016 fiscal year.

BUDGET DEVELOPMENT PROCESS:

Development of the Hartland-Lakeside School District budget begins with a review of current year programs and services, district priorities, current spending patterns, analysis of student enrollment/demographics, consideration of community expectations, and review of major factors that impact the budget (i.e. revenue cap formula & state equalization aid projections, revenue estimates, staff wage & benefit increases). The Business Manager coordinates development of the budget under the direction of the Superintendent and School Board. The budget process is comprised of five phases: (1) planning, (2) preparation, (3) approval/adoption, (4) implementation, and (5) review/evaluation. This fiscal year makes the second year of the State of Wisconsin 2015-2017 Biennial Budget. Considerations currently approved by the Legislature are included in the budget report.

Administration develops a budget development timetable and guidelines to provide a framework for development of the budget. Individual Administrators determine the process and extent of involvement for developing the budget within their area of responsibility. These individuals are responsible for ensuring that expenditures are appropriate and for investigating budget variances. Major budget issues and staffing recommendations are reviewed by the Administrative Team and School Board.

The 2016-2017 Preliminary Budget was presented and approved by Board of Education at its June 20, 2016 meeting. A property tax levy to support the budget was submitted for consideration at the Annual Meeting on Monday, August 15, 2016. The 2016-2017 budget, reflecting adjustments for actual student enrollment, state aid certification and other factors, is scheduled for adoption by the School Board on October 24, 2016. The School Board has the final responsibility for certifying a tax levy sufficient to operate the District prior to November 1, 2016.

Hartland-Lakeside classifies its financial transactions in accordance with rules by the Government Accounting Standards Board and prepares its budget in accordance with regulations prescribed by the Wisconsin Department of Public Instruction. These agencies require the use of a fund accounting system. Funds allow segregation and reporting of financial transactions in such a way to assure compliance with various laws, restrictions and regulations.

This process is time-consuming and difficult, but more necessary and valuable than ever. We would like to thank the Administrative Team, School Board and many others that contributed to this report. Most of all, we would like to acknowledge the commitment of the community supporters to providing a quality education for the children of the community.

This report may be shared with interested individuals and groups. Interested parties may obtain additional copies of the proposed budget by contacting the District Office.



Diana M. Taylor
Business Manager
Hartland-Lakeside Jt. #3 School District

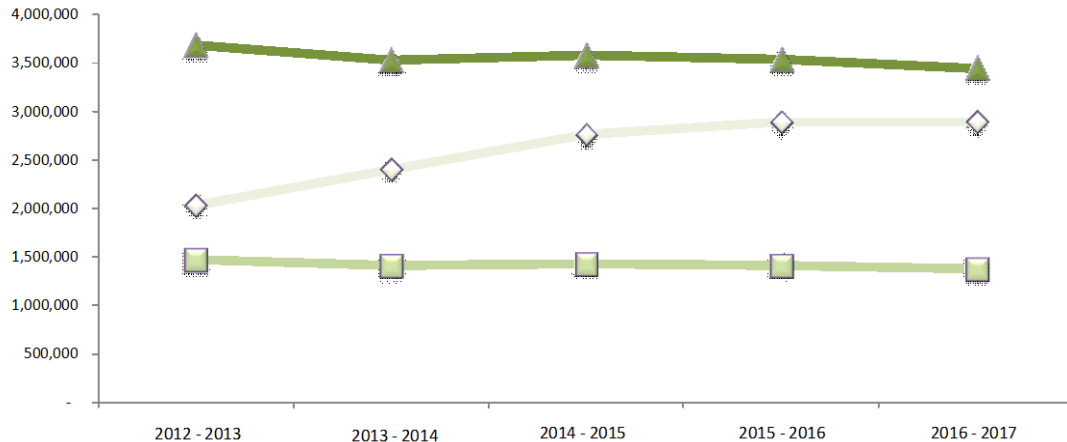
FUND BALANCE

School districts usually organize their accounting systems on a "fund" basis. A fund is a separate set of accounting records, segregated for purpose of carrying on an activity. A fund is established for accountability purposes to demonstrate that financial resources are being used only for permitted purposes. All school districts have a General Fund, and may have one or more other funds to account for specific activities.

A positive fund balance represents a financial resource available to finance expenditures of a following fiscal period. A deficit fund balance can only be recovered by having revenues exceed expenditures in a following fiscal period.

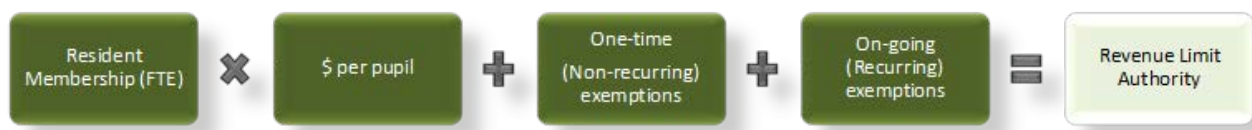
As stated in School Board Policy, the District will strive to maintain a fund balance in the general operating fund between 10% and 25% of budgeted appropriation. Hartland-Lakeside School District understands the importance in having a strong fund balance to make fiscally responsible budgeting decisions.

	<u>ACTUAL</u> <u>2012 - 2013</u>	<u>ACTUAL</u> <u>2013 - 2014</u>	<u>ACTUAL</u> <u>2014 - 2015</u>	<u>ACTUAL</u> <u>2015 - 2016</u>	<u>BUDGET</u> <u>2016 - 2017</u>
Fund Balance, July 1	1,897,031	2,035,274	2,405,141	2,762,537	2,891,472
Revenue	14,870,322	14,485,276	14,674,812	14,286,333	13,785,759
Expenditures	<u>14,732,079</u>	<u>14,115,409</u>	<u>14,317,416</u>	<u>14,157,398</u>	13,785,759
Fund Balance, June 30	2,035,274	2,405,141	2,762,537	2,891,472	2,891,472
Fund Balance Increase / Decrease	138,243	369,867	357,396	128,935	-
% Fund Balance/Expenditures	13.82%	17.04%	19.29%	20.42%	20.97%
HLSD Fund Balance Policy Minimum (10%)	1,473,208	1,411,541	1,431,742	1,415,740	1,378,576
HLSD Fund Balance Policy Maximum (25%)	3,683,020	3,528,852	3,579,354	3,539,350	3,446,440



REVENUE LIMITS & STATE AID **WHAT DOES IT ALL MEAN FOR TAXES?**

Revenue limits were designed to limit growth in property taxes and have been in place for Wisconsin Public Schools since 1993. This limit is the combined total of the tax levy (minus the levy for referendum approved debt) and the amount of State Equalization Aid received by the District. In Hartland-Lakeside, this accounts for 95% of the General (Operating) Fund revenues of the district 2016-2017 budget. The Revenue Limit is primarily driven by the resident student population of the district.



There are five (5) basic steps in calculating the revenue limit:

- 3 Step 1: Determine the previous years (2015-2016) revenue limit base by adding general state aid, tax levy for Funds 10, 38 and 41, and state computer aid in lieu of taxes.
- 3 Step 2: Determine the revenue base per member by dividing the revenue base by an average of the district's three previous September membership (enrollment) totals and a percentage of the summer school membership for each year.
- 3 Step 3: Determine the maximum allowable revenue base per member by applying the per member adjustment, as determined by the state legislature, to the revenue base per member. The per member adjustment for 2016-2017 is \$0.
- 3 Step 4: Determine a new three-year membership average.
- 3 Step 5: Determine the revenue limit by multiplying the maximum allowable revenue base per member by the new three-year membership average.

2016 - 2017 BUDGET REVENUE LIMIT CALCULATION

2015 - 2016 Base Revenue Limit (Funds 10, 38, 41)	11,742,917
Base Membership	1,210
September 2013 w/ 40% Summer School ADM	1,255
September 2014 w/ 40% Summer School ADM	1,194
September 2015 w/ 40% Summer School ADM	1,182
2015 - 2016 Base Per Member	\$ 9,704.89
2016 - 2017 Per Member Adjustment	\$ -
2016 - 2017 Base Per Member	\$ 9,704.89
2016 - 2017 Membership Multiplier:	1,184
September 2014 w/ 40% Summer School ADM	1,194
September 2015 w/ 40% Summer School ADM	1,182
September 2016 w/ 40% Summer School ADM	1,177
Hold Harmless Non-Recurring Exemption	252,327
2016 - 2017 Revenue Limit With Allowable Carryover and Exemptions	11,742,917
Declining Enrollment Exemption	252,327
Energy Efficiency Exemption	1,067,506
Prior Year Open Enrollment (Uncounted Students)	4,977
Private School Voucher Aid Deduction per 2015 Act 289	40,277
2016 - 2017 Revenue Limit With Allowable Carryover and Exemptions	13,108,004
2016 - 2017 General State Aid	2,658,310
2016 - 2017 Revenue Limit Tax Levy (Funds 10, 38, 41)	10,449,694

2016 - 2017 TAX LEVY DETAIL FOR REVENUE LIMIT CALCULATION:

Allowable Tax Levy Subject to Revenue Limit	10,449,694
General (10) Fund (including Computer Aid)	9,354,605
Non-Referendum Debt Service (38) Fund	1,095,089
Capital Projects (41) Fund	-

2016 - 2017 TOTAL TAX LEVY SUMMARY:

Allowable Tax Levy Subject to Revenue Limit	10,449,694
General Fund Levy for Prior Year Taxes	352
Debt Service (39) Fund Levy	-
Community Service (80) Fund Levy	300,000
Total All Fund Levy Prior to Computer Aid Adjustment	10,750,046
State Computer Aid Adjustment	81,208
Total All Fund Levy with Computer Aid Adjustment	\$ 10,668,838

EQUALIZATION (STATE) AID

Wisconsin State Equalization Aid is general financial assistance to public school districts for use in funding a broad range of school district operational expenditures. By October 15 of each year, Equalization Aids for the current fiscal year is computed with the most accurate data available from the prior fiscal year Annual Report, September and January Membership Reports, and equalized property valuations as certified by the Wisconsin Department of Revenue for the prior calendar year.

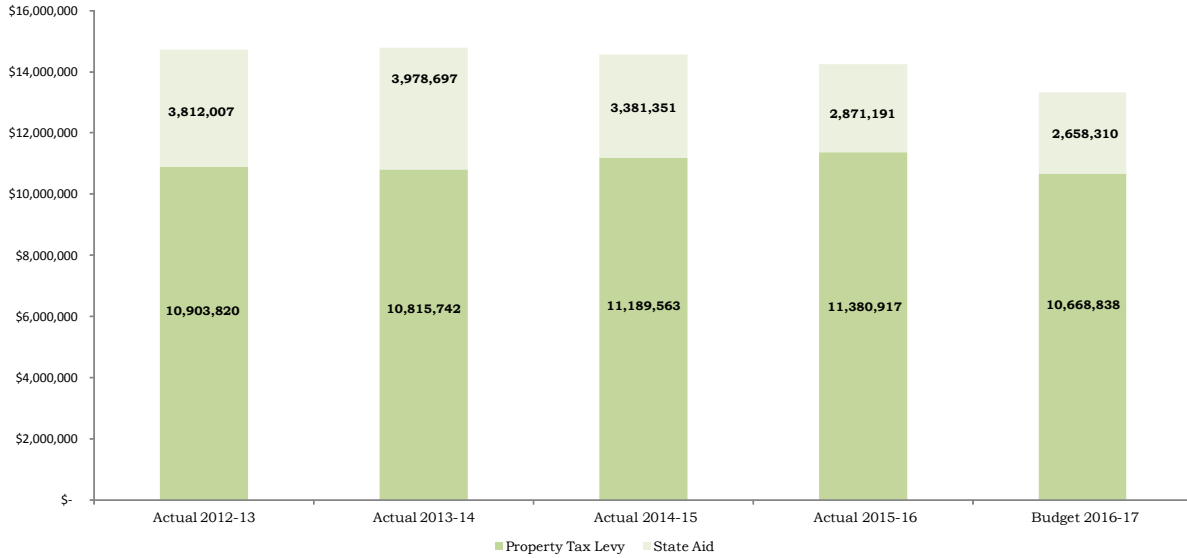
HOW IT WORKS...

The equalization formula is a cost-sharing formula - the state and Hartland-Lakeside each contribute a portion to fund the total cost. HLSD's percentage is determined by the percentage the district value per member is of the guaranteed valuation per member. The district then assumes that percentage of cost at that tier, with Equalization Aid making up the difference. The same arithmetic methodology is used at all tiers, but each tier uses different numbers in its calculation. This methodology, known as the "percentage method," is not the actual calculation specified in state statutes; however, it is a very close approximation and an effective pedagogical tool for those seeking to understand how the formula works.

2016 - 2017 EQUALIZATION (STATE) AID CALCULATION

	<u>Local Factors:</u>	<u>State Factors:</u>		
2015 - 2016 Aid Membership	1,227	Primary cost ceiling:	\$1,000	
2015 - 2016 Total Shared Cost	\$13,964,561	Secondary cost ceiling:	\$9,539	
2015 TIF-Out School Aid+Comp Value	\$1,501,034,551	Primary guarantee:	\$2,895,000	
Shared Cost per Pupil	\$11,381	Secondary guarantee:	\$1,720,231	
Equalized Value Per Pupil	\$1,223,337	Tertiary guarantee:	\$837,819	
	<u>Primary Level</u>	<u>Secondary Level</u>	<u>Tertiary Level</u>	
District Shared Cost per Pupil	\$1,000	\$8,539	\$1,842	
District Value Per Pupil	\$1,223,337	\$1,223,337	\$1,223,337	
Guaranteed Value Per Pupil	\$2,895,000	\$1,720,231	\$837,819	
Percent Local Share**	42.26%	71.11%	146.01%	
Local Share Per Pupil***	\$422.57	\$6,072.48	\$2,689.67	
State Share Per Pupil	\$577.43	\$2,466.52	(\$847.61)	
Percent State Share	57.74%	28.89%	-46.01%	
Total Equalization Aid	\$708,507.95	\$3,026,415.58	(\$1,040,022.63)	
Calculated Aid (not < 0)	\$2,694,901			
Adjustment	(36,591)			
2016 -2017 Equalization (State) Aid	\$2,658,310			
Equalization Aid per Pupil	2,166.51			
Total Cost Sharing (Equal Aid) Percent	19.04%			

Due to the relationship created with the State Equalization Aid and the Revenue Limit, the decrease in Aid will result in the increase of the property tax for the District.

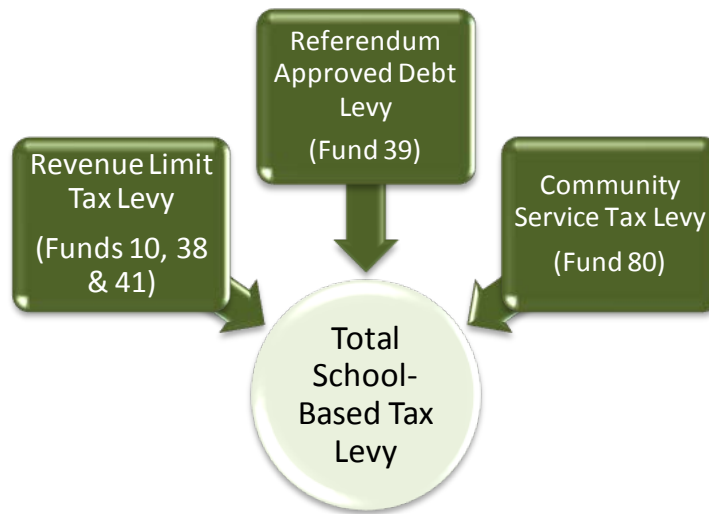


The total State Aid used in computing the 2016-2017 Revenue Limit and Tax Levy is \$2,658,310, an overall decrease of 7.41% from 2015-2016. Subtracting the State Aid from the Revenue Limit amount of \$13,108,004 allows for a total limited revenue of \$10,449,694 for Fund 10 (General Fund) operations and Fund 38 (Non-Referendum) debt repayment. (State law mandates that non-referendum debt be part of the overall revenue limit formula).

TAX LEVY

The tax levy and tax rate are made up of several components. These include:

- 3 Amount of operational dollars needed (General Fund Levy)
- 3 Amount of funding required for annual long-term debt principal and interest payments (Debt Service Fund Levy)
- 3 Amount of funding needed to subsidize community services operations
- 3 Equalized (full market) value of property in the school district
- 3 Tax (mill) rate



Included in the above components, the Hartland-Lakeside total school based tax levy is based upon the following factors:

- 3 Declining student enrollment
- 3 Declining equalization (state) aid
- 3 Increase of \$28,386,101 in the tax base value
- 3 Debt service payment

	2016-2017 BUDGET	2015-2016 BUDGET	BUDGET \$ CHANGE	BUDGET % CHANGE
A. Expenditures				
General Fund (Gross)	13,785,759	14,373,673	(587,914)	-4.09%
Less Interfund Transfer - Fund 27	(1,585,338)	(1,690,379)	105,041	-6.21%
General Fund (Net)	12,200,421	12,683,294	(482,873)	-3.81%
Special Education Fund	2,631,091	2,648,397	(17,306)	-0.65%
Debt Fund	1,396,644	2,943,848	(1,547,204)	-52.56%
TOTAL BUDGET UNDER CAP	16,228,156	18,275,539	(2,047,383)	-11.20%
Capital Outlay	2,900,000	-	2,900,000	0.00%
Food Service Fund	388,920	427,060	(38,140)	-8.93%
Community Services Fund	300,000	300,000	-	0.00%
TOTAL NET BUDGET - ALL FUNDS	19,817,076	19,002,599	814,477	4.29%
B. Non-Tax Receipts				
General Fund 10	4,512,010	4,714,441	(202,431)	-4.29%
Special Education Fund 27	2,631,091	2,648,397	(17,306)	-0.65%
Debt Service Fund 38	317,572	311,700	5,872	1.88%
Refinancing Debt Fund 39	-	1,205,000	(1,205,000)	-100.00%
Capital Outlay Fund 49	2,900,000	-	2,900,000	0.00%
Food Service Fund 50	392,994	427,942	(34,948)	-8.17%
Community Services Fund 81	-	-	-	0.00%
TOTAL	10,753,667	9,307,480	1,446,187	15.54%
C. Tax Levy				
General Fund 10	9,273,749	9,685,827	(412,078)	-4.25%
Non-Referendum Debt Fund 38	1,095,089	185,100	909,989	491.62%
Referendum Debt Fund 39	-	1,209,990	(1,209,990)	-100.00%
Community Services Fund 81	300,000	300,000	-	0.00%
TOTAL	10,668,838	11,380,917	(712,079)	-6.26%
D. Equalized Valuation	1,517,867,052	1,486,704,651	31,162,401	2.10%
E Mill Rate	\$ 7.03	\$ 7.66	\$ (0.63)	-8.22%

The tax levy is the total amount of property taxes levied to municipalities in our school district to fund school operations and outstanding debt.

Equalized valuation is the fair market value of all properties within a school district as determined by the Wisconsin Department of Revenue.

County	Taxation District	Tax Apportionment Equalized Value	% of School District in Taxation District	Total Certified Tax Levy	Amount of Tax Levy for Taxation District
Waukesha	Town of Delafield	729,005,304	48.03%	10,668,838	5,124,058.45
Waukesha	Town of Merton	23,220,780	1.53%	10,668,838	163,215.05
Waukesha	Village of Hartland	765,640,968	50.44%	10,668,838	5,381,564.51
TOTALS		1,517,867,052	100%		\$ 10,668,838

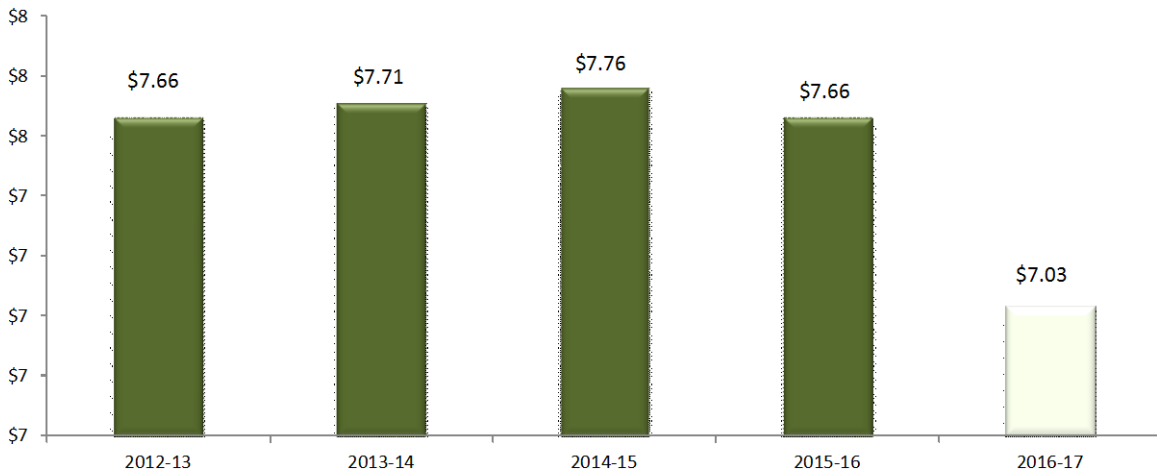
Municipalities may have more than one school district, fire district, or other governmental entity to collect property taxes for, resulting in the possibility of owners in that municipality having different tax (mill) rate. The Hartland-Lakeside School District does 'not' participate in the process of determining property values (either assessed or equalized).

SCHOOL TAX (MILL) RATE

To calculate the school tax (mill rate), the district uses the tax levy certified (approved) by the School Board in October and divides that amount by the total equalized value of the school district. The tax (mill) rate is defined as the rate that one dollar per thousand dollars of equalized valuation will rise in property taxes. For example, one mill on an \$85,000 property would yield \$85. Seven mills would yield \$7 x 85 or \$595 **OR** you can use this formula...

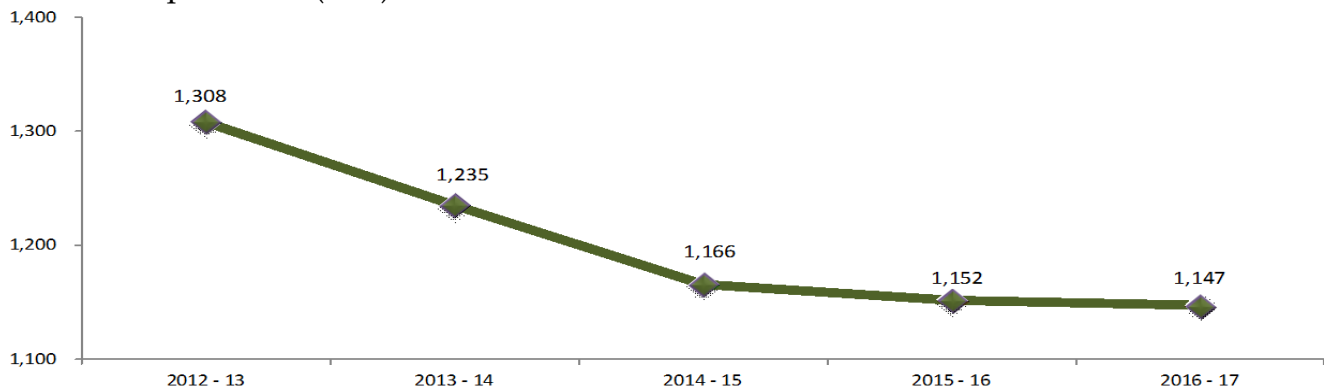


The 2016-2017 school tax rate is \$7.03 per thousand dollars of equalized value.



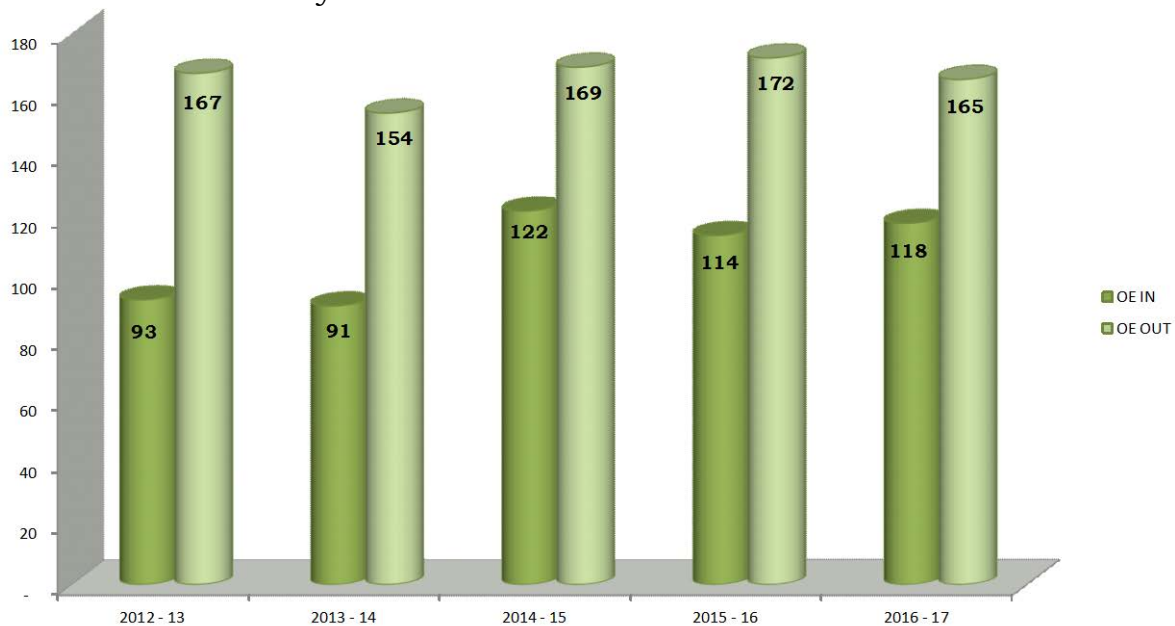
STUDENT ENROLLMENT

Student enrollment is an important variable in developing the annual budget. Enrollment determines staffing levels and material purchases. It also determines how much revenue is available to the school district because the revenue limit is based on an average of the last three years enrolment. The Third Friday membership count of actual students in the District is converted into full time equivalents (FTE) for Revenue Limit Calculations.



OPEN ENROLLMENT

The inter-district public school open enrollment program allows parents to apply for their children to attend public school in a school district other than the one in which they reside.



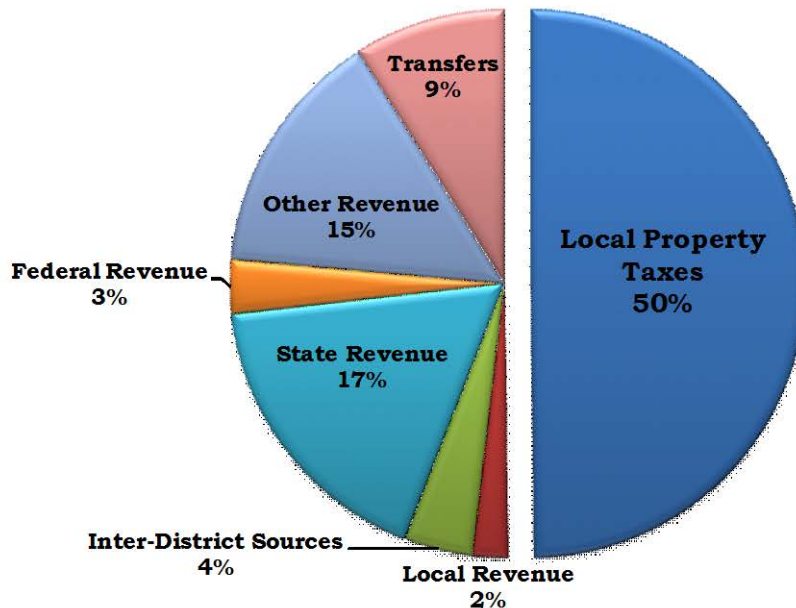
The 2016-2017 school year has 118 students open enrolling in and 165 open enrolling out of the Hartland-Lakeside School District for a net negative open enrollment ratio of 47 students.

REVENUE SUMMARY

The revenue budget for 2016-2017 increases revenue by \$734,108 or 3.55% when compared to the 2015-2016 final budget. The majority of the revenue budget is funded from the local property tax payers. The second largest funding source is state funding for equalization aid.

	General Fund	Special Education Fund	Non-Referendum Debt Fund	Capital Projects Fund	Food Services Fund	Community Services Fund	TOTAL REVENUES
Local Property Taxes	\$ 9,273,749	\$ -	\$ 1,095,089	\$ -	\$ -	\$ 300,000	\$ 10,668,838
Local Revenue	\$ 186,000	\$ -	\$ -	\$ -	\$ 248,516	\$ -	\$ 434,516
Inter-District Sources	\$ 848,784	\$ 23,347	\$ -	\$ -	\$ -	\$ -	\$ 872,131
Intermediate Sources	\$ 3,128	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,128
State Revenue	\$ 3,102,386	\$ 599,016	\$ -	\$ -	\$ 7,933	\$ -	\$ 3,709,335
Federal Revenue	\$ 170,438	\$ 391,023	\$ -	\$ -	\$ 121,545	\$ -	\$ 683,006
Other Revenue	\$ 201,274	\$ 32,367	\$ 7,367	\$ 2,900,000	\$ -	\$ -	\$ 3,141,008
Transfers	\$ -	\$ 1,585,338	\$ 310,205	\$ -	\$ 15,000	\$ -	\$ 1,910,543
	\$ 13,785,759	\$ 2,631,091	\$ 1,412,661	\$ 2,900,000	\$ 392,994	\$ 300,000	\$ 21,422,505

Note: Transfers is NOT additional funding from any revenue source. NO fund balance or deficit can exist in the Special Education Fund, therefore, money is transferred from the General Fund to cover its expenses not paid for by other sources.



CONSOLIDATED BUDGETED REVENUES

(General, Special Education, Debt Funds, Capital Projects, Food Service & Community Services)

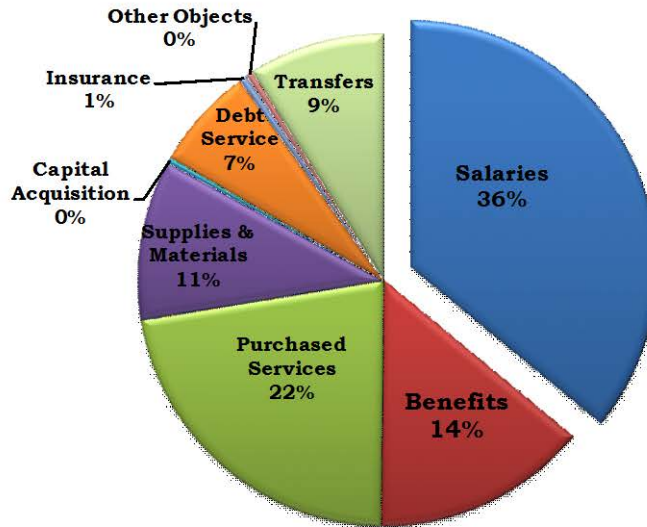
	2016 - 2017 FINAL	2015 - 2016 BUDGET	2015 - 2016 AUDITED	BUDGET \$ CHANGE	BUDGET % CHANGE
Revenue From Local Sources					
Property Tax	10,668,838	11,380,917	11,380,917	(712,079)	-6.26%
Fees (i.e. Student, Building Rental)	398,016	415,110	418,319	(17,094)	-4.12%
Other Local Sources (i.e. Donations)	36,500	19,629	24,218	16,871	85.95%
Subtotal Local Sources	11,103,354	11,815,656	11,823,454	(712,302)	-6.03%
Revenue from Inter-District Sources					
Transit of State Aid	7,407	12,635	11,552	(5,228)	-41.38%
Tuition & Open Enrollment In	864,724	764,788	730,738	99,936	13.07%
Subtotal Inter-District Sources	872,131	777,423	742,290	94,708	12.18%
Revenue From Intermediate Sources					
Revenue from Interm. Sources	3,128	2,245	1,000	883	39.33%
Subtotal Intermediate Sources	3,128	2,245	1,000	883	39.33%
Revenue From State Sources					
Common School Funds	41,195	51,257	47,543	(10,062)	-19.63%
Food Service Aid	7,933	4,355	4,521	3,578	82.16%
Per Pupil Aid	296,000	181,500	181,500	114,500	63.09%
Equalization (State) Aid	2,658,310	2,871,191	2,871,191	(212,881)	-7.41%
Special Education Aid	599,016	597,022	599,647	1,994	0.33%
State Grants (i.e. Educator Effective)	7,600	-	7,600	7,600	0.00%
Transportation Aid	18,073	22,335	22,334	(4,262)	-19.08%
Tax Exempt Computer Aid	81,208	109,697	109,697	(28,489)	-25.97%
Subtotal State Sources	3,709,335	3,837,357	3,844,033	(128,022)	-3.34%
Revenue From Federal Sources					
Federal Grants (i.e. Title, Flow Through)	521,461	592,716	453,669	(71,255)	-12.02%
Food Service Aid	121,545	128,996	121,897	(7,451)	-5.78%
Other Federal Aid	40,000	46,743	108,929	(6,743)	-14.43%
Subtotal Federal Sources	683,006	768,455	684,495	(85,449)	-11.12%
Revenue From Other Sources					
Other Financing	2,900,000	1,205,000	1,205,000	1,695,000	140.66%
Miscellaneous Revenue	241,008	255,082	379,295	(14,074)	-5.52%
Subtotal Other Sources	3,141,008	1,460,082	1,584,295	1,680,926	115.13%
Transfer from General Fund	1,910,543	2,027,179	2,013,631	(116,636)	-5.75%
TOTAL REVENUES	21,422,505	20,688,397	20,693,198	734,108	3.55%

EXPENDITURE SUMMARY

The expenditure budget for 2016-2017 increases spending by \$709,436 or 3.43% when compared to the 2015-2016 final budget. Approximately 50% is focused salary and benefits for all district employees.

	General Fund	Special Education Fund	Non-Referendum Debt Fund	Capital Projects Fund	Food Services Fund	Community Services Fund	TOTAL EXPENDITURES
Salaries	\$ 5,839,359	\$ 1,702,997	\$ -	\$ -	\$ -	\$ 150,481	\$ 7,692,837
Benefits	\$ 2,396,379	\$ 580,047	\$ -	\$ -	\$ -	\$ 66,482	\$ 3,042,908
Purchased Services	\$ 2,585,264	\$ 306,081	\$ -	\$ 1,450,000	\$ 383,920	\$ 40,000	\$ 4,765,265
Supplies & Materials	\$ 708,763	\$ 40,453	\$ -	\$ 1,450,000	\$ 5,000	\$ 41,037	\$ 2,245,253
Capital Acquisition	\$ 89,539	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 89,539
Debt Service	\$ 50,021	\$ -	\$ 1,396,644	\$ -	\$ -	\$ -	\$ 1,446,665
Insurance	\$ 111,490	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 111,490
Other Objects	\$ 94,401	\$ 1,513	\$ -	\$ -	\$ -	\$ 2,000	\$ 97,914
Transfers	\$ 1,910,543	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,910,543
	\$13,785,759	\$2,631,091	\$ 1,396,644	\$2,900,000	\$388,920	\$ 300,000	\$ 21,402,414

Note: NO fund balance or deficit can exist in the Special Education Fund, therefore, money is transferred from the General Fund to cover its expenses not paid for by other sources.



CONSOLIDATED BUDGETED EXPENDITURES
(General, Special Education, Debt Funds, Capital Projects, Food Service & Community Services)

	2016 - 2017 FINAL	2015 - 2016 BUDGET	2015 - 2016 AUDITED	BUDGET \$ CHANGE	BUDGET % CHANGE
Salaries					
All Salaries	7,692,837	7,715,178	7,633,640	(22,341)	-0.29%
Subtotal Salaries	<u>7,692,837</u>	<u>7,715,178</u>	<u>7,633,640</u>	<u>(22,341)</u>	<u>-0.29%</u>
Benefits					
WRS (Retirement)	496,287	492,450	476,813	3,837	0.78%
FICA (Social Security)	583,930	588,777	566,020	(4,847)	-0.82%
Life Insurance	28,908	30,866	29,310	(1,958)	-6.34%
Health Insurance	1,339,889	1,465,212	1,399,819	(125,323)	-8.55%
Health Reimbursement Acct	350,000	194,646	115,037	155,354	79.81%
Dental Insurance	113,477	113,225	110,178	252	0.22%
Long Term Disability Insurance	18,921	19,049	18,150	(128)	-0.67%
Compensation in Lieu of Health	-	98,034	98,028	(98,034)	-100.00%
Retirement (OPEB)	24,496	242,176	242,176	(217,680)	-89.89%
Other Benefits	87,000	71,940	74,182	15,060	20.93%
Subtotal Benefits	<u>3,042,908</u>	<u>3,316,375</u>	<u>3,129,713</u>	<u>(273,467)</u>	<u>-8.25%</u>
Purchased Services					
Contracted Services	2,315,191	942,867	930,086	1,372,324	145.55%
Utilities	235,000	213,156	213,323	21,844	10.25%
Student Transportation	443,688	374,405	373,497	69,283	18.50%
Facility Operations	188,400	270,049	420,436	(81,649)	-30.23%
Professional Development	147,898	143,729	100,626	4,169	2.90%
Tuition & Open Enrollment Out	1,262,184	1,300,393	1,153,770	(38,209)	-2.94%
Other Purchased Services	172,904	165,562	140,817	7,342	4.43%
Subtotal Purchased Services	<u>4,765,265</u>	<u>3,410,161</u>	<u>3,332,555</u>	<u>1,355,104</u>	<u>39.74%</u>
Non-Capital Objects					
Supplies	885,555	524,399	474,220	361,156	68.87%
Non-Instructional Software	31,300	68,044	66,700	(36,744)	-54.00%
Library Books, Periodicals	42,195	68,068	50,976	(25,873)	-38.01%
Workbooks & Textbooks	46,900	60,923	80,368	(14,023)	-23.02%
Other Non-Capital Objects	1,239,303	216,701	339,109	1,022,602	471.90%
Subtotal Non-Capital Objects	<u>2,245,253</u>	<u>938,135</u>	<u>1,011,373</u>	<u>1,307,118</u>	<u>139.33%</u>
Capital Objects					
New & Replacement Equipment	78,000	56,707	58,269	21,293	37.55%
Equipment Rental	11,539	26,492	25,007	(14,953)	-56.44%
Subtotal Capital Objects	<u>89,539</u>	<u>83,199</u>	<u>83,276</u>	<u>6,340</u>	<u>7.62%</u>
Debt Obligations					
Principal	1,356,130	2,879,951	2,878,949	(1,523,821)	-52.91%
Interest	79,535	113,920	113,855	(34,385)	-30.18%
Processing Fees	11,000	8,350	8,350	2,650	31.74%
Subtotal Debt Obligations	<u>1,446,665</u>	<u>3,002,221</u>	<u>3,001,154</u>	<u>(1,555,556)</u>	<u>-51.81%</u>
Insurance					
Liability Insurance	14,361	16,099	16,099	(1,738)	-10.80%
Property Insurance	26,541	41,941	41,933	(15,400)	-36.72%
Worker's Compensation	52,088	54,778	54,778	(2,690)	-4.91%
Unemployment Comp.	18,500	19,882	5,226	(1,382)	-6.95%
Subtotal Insurance	<u>111,490</u>	<u>132,700</u>	<u>118,036</u>	<u>(21,210)</u>	<u>-15.98%</u>
Other Objects					
Dues, Fees & Memberships	42,939	26,542	30,008	16,397	61.78%
Other Miscellaneous	54,975	41,388	404,906	13,587	32.83%
Subtotal Other Objects	<u>97,914</u>	<u>67,930</u>	<u>434,914</u>	<u>29,984</u>	<u>44.14%</u>
Transfer from General Fund	1,910,543	2,027,079	2,013,631	(116,536)	-5.75%
TOTAL EXPENDITURES	<u>21,402,414</u>	<u>20,692,978</u>	<u>20,758,292</u>	<u>709,436</u>	<u>3.43%</u>

DEBT SERVICE FUNDS (FUND 38)

This fund is used for recording transactions related to repayment of the following general obligation debt: promissory notes, bonds, state trust fund loans, and TEACH loans. Hartland-Lakeside has two (2) debt obligations:

- 1) The District borrowed money for energy exemption projects starting in the 2013-2014 school year. These projects consisted of: roof upgrade at North Shore Middle school, updates to current equipment, replace indoor/outdoor lighting and technology and safety upgrades. The last payment on this loan will be March 2020.

\$2,145,000 General Obligation Notes

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL P + I</u>
03/01/2014	170,000.00	28,600.00	198,600.00
09/01/2014	-	19,750.00	19,750.00
03/01/2015	145,000.00	19,750.00	164,750.00
09/01/2015	-	18,300.00	18,300.00
03/01/2016	150,000.00	18,300.00	168,300.00
09/01/2016	-	16,800.00	16,800.00
03/01/2017	415,000.00	16,800.00	431,800.00
09/01/2017	-	12,650.00	12,650.00
03/01/2018	420,000.00	12,650.00	432,650.00
09/01/2018	-	8,450.00	8,450.00
03/01/2019	420,000.00	8,450.00	428,450.00
09/01/2019	-	4,250.00	4,250.00
03/01/2020	425,000.00	4,250.00	429,250.00
	<u>\$2,145,000.00</u>	<u>\$189,000.00</u>	<u>\$2,334,000.00</u>

- 2) In 2016, HLSD borrowed additional funding for more energy saving projects at all schools. The last payment will be March 2019.

\$1,900,000 General Obligation Notes

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL P + I</u>
03/01/2017	620,000.00	17,838.89	637,838.89
09/01/2017	-	12,800.00	12,800.00
03/01/2018	635,000.00	12,800.00	647,800.00
09/01/2018	-	6,450.00	6,450.00
03/01/2019	645,000.00	6,450.00	651,450.00
	<u>\$1,900,000.00</u>	<u>\$56,338.89</u>	<u>\$1,956,338.89</u>

EMPLOYEE BENEFIT TRUST FUND (FUND 73)

The Hartland-Lakeside School District established an Employee Benefits Trust Fund (with MidAmerica) in compliance with the Department of Public Instruction guidelines. The purpose of this trust is to process postretirement benefit payments, accrue interest and develop, if possible, a trust fund balance to assist in funding the District’s annual ARC obligation thereby offsetting the impact of the ARC liability on the operating budget. (All retirement accounts are reviewed by Milliman on a biennial basis).

After 2016 - 2017, the District will no longer have OPEB obligations.

		<u>Payment</u> <u>Decreased By</u>
2011-2012 Retiree Payments	\$1,176,804.55	-
2012-2013 Retiree Payments	\$1,174,313.52	(2,491.03)
2013-2014 Retiree Payments	\$ 886,187.03	(288,126.49)
2014-2015 Retiree Payments	\$ 543,827.48	(342,359.55)
2015-2016 Retiree Payments	\$ 350,934.57	(192,892.91)
2016-2017 Retiree Payments	\$ 45,050.96	(305,883.61)
2017-2018 Retiree Payments	\$ -	(45,050.96)
	<u>\$4,177,118.11</u>	

COMMUNITY SERVICE (FUND 81)

The Hartland-Lakeside School District offers a variety of programs and activities to the surrounding community. With our continued partnership with the Village of Hartland and other community organizations, we provide crossing guards for the community, sponsorship of the Hometown Celebration Parade, summer family movie night in the park, hosting weekly community classes and events, community wide children's fishing clinic, children's musicals, Hartland Street Dance and various other community events and activities.

<u>Purpose of Expenditure</u>	<u>Planned Expenditure</u>
Partnership with the Village of Hartland	\$ 35,000
Hometown Celebration Parade	\$ 2,500
Technology Tuesdays	\$ 53,264
Community Events & Activities	\$ 24,039
Community Event Planner	\$ 80,203
Community Service Projects Supporting Education	\$ 22,000
Toddler & Pre-School Activities	\$ 12,000
Support Staff During Community Events	\$ 69,594
Children's Fishing Clinic	\$ 600
Movie Night at the Park	\$ 500
Hartland Street Dance	\$ 300
TOTAL LEVY & EXPENDITURES	<u>\$ 300,000</u>

BUDGET PUBLICATION, 2016 - 2017
Required Published Budget Summary Format

A budget summary, notice of the place where the budget in detail may be examined, the time and place for a public hearing on the budget must be published or distributed under s. 65.90. The required

GENERAL FUND	AUDITED 2014 - 2015	AUDITED 2015 - 2016	BUDGET 2016 - 2017
Beginning Fund Balance	2,405,140.56	2,762,536.43	2,891,471.43
Ending Fund Balance	2,762,536.43	2,891,471.43	2,891,471.43
REVENUES & OTHER FINANCING SOURCES			
Transfers-In (Source 100)	-	-	-
Local Sources (Source 200)	9,660,809.09	9,859,399.00	9,459,749.00
Inter-district Payments (Source 300 + 400)	760,762.22	722,796.00	848,784.00
Intermediate Sources (Source 500)	396.00	1,000.00	3,128.00
State Sources (Source 600)	3,745,610.71	3,239,865.00	3,102,386.00
Federal Sources (Source 700)	433,857.46	326,140.00	170,438.00
All Other Sources (Source 800 + 900)	73,376.04	137,133.00	201,274.00
TOTAL REVENUES & OTHER FINANCING SOURCES	14,674,811.52	14,286,333.00	13,785,759.00
EXPENDITURES & OTHER FINANCING USES			
Instruction (Function 100 000)	6,749,666.99	6,335,662.00	6,215,758.00
Support Services (Function 200 000)	4,546,824.88	4,737,281.00	4,506,275.00
Non-Program Transactions (Function 400 000)	3,020,923.78	3,084,455.00	3,063,726.00
TOTAL EXPENDITURES & OTHER FINANCING USES	14,317,415.65	14,157,398.00	13,785,759.00
SPECIAL PROJECTS FUND	AUDITED 2014 - 2015	AUDITED 2015 - 2016	BUDGET 2016 - 2017
Beginning Fund Balance	59,883.28	78,011.95	56,329.95
Ending Fund Balance	78,011.95	56,329.95	56,329.95
REVENUES & OTHER FINANCING SOURCES	2,636,450.35	2,524,050.00	2,631,091.00
EXPENDITURES & OTHER FINANCING USES	2,618,321.68	2,545,732.00	2,631,091.00
DEBT SERVICE FUND	AUDITED 2014 - 2015	AUDITED 2015 - 2016	BUDGET 2016 - 2017
Beginning Fund Balance	74,461.79	48,843.51	16,800.51
Ending Fund Balance	48,843.51	16,800.51	32,817.51
REVENUES & OTHER FINANCING SOURCES	1,718,836.72	2,911,950.00	1,412,661.00
EXPENDITURES & OTHER FINANCING USES	1,744,455.00	2,943,993.00	1,396,644.00
CAPITAL PROJECTS FUND	AUDITED 2014 - 2015	AUDITED 2015 - 2016	BUDGET 2016 - 2017
Beginning Fund Balance	637,049.28	1,000.03	1,000.03
Ending Fund Balance	1,000.03	1,000.03	1,000.03
REVENUES & OTHER FINANCING SOURCES	901,740.78	1.00	2,900,000.00
EXPENDITURES & OTHER FINANCING USES	1,537,790.03	1.00	2,900,000.00
FOOD SERVICE FUND	AUDITED 2014 - 2015	AUDITED 2015 - 2016	BUDGET 2016 - 2017
Beginning Fund Balance	41,968.13	43.93	43.93
Ending Fund Balance	43.93	43.93	4,117.93
REVENUES & OTHER FINANCING SOURCES	405,383.22	423,897.00	392,994.00
EXPENDITURES & OTHER FINANCING USES	447,307.42	423,897.00	388,920.00

COMMUNITY SERVICE FUND	AUDITED 2014 - 2015	AUDITED 2015 - 2016	BUDGET 2016 - 2017
Beginning Fund Balance	50,527.43	52,074.73	62,160.73
Ending Fund Balance	52,074.73	62,160.73	62,160.73
REVENUES & OTHER FINANCING SOURCES	300,000.00	300,000.00	300,000.00
EXPENDITURES & OTHER FINANCING USES	298,452.70	289,914.00	300,000.00
Total Expenditures and Other Financing Uses			
ALL FUNDS	AUDITED 2014 - 2015	AUDITED 2015 - 2016	BUDGET 2016 - 2017
GROSS TOTAL EXPENDITURES -- ALL FUNDS	20,963,742.48	20,360,935.00	21,402,414.00
Interfund Transfers (Source 100) - ALL FUNDS	1,982,343.79	-	-
Refinancing Expenditures (FUND 30)	-	1,205,000.00	-
NET TOTAL EXPENDITURES -- ALL FUNDS	18,981,398.69	19,155,935.00	21,402,414.00
PERCENTAGE INCREASE - NET TOTAL FUND EXPENDITURES FROM PRIOR YEAR		0.92%	11.73%
PROPOSED PROPERTY TAX LEVY	AUDITED 2014 - 2015	AUDITED 2015 - 2016	BUDGET 2016 - 2017
FUND			
General Fund	9,479,974.00	9,685,827.00	9,273,749.00
Referendum Debt Service Fund	1,226,539.00	1,209,990.00	1,095,089.00
Non-Referendum Debt Service Fund	183,050.00	185,100.00	-
Capital Expansion Fund	-	-	-
Community Service Fund	300,000.00	300,000.00	300,000.00
TOTAL SCHOOL LEVY	11,189,563.00	11,380,917.00	10,668,838.00
PERCENTAGE INCREASE -- TOTAL LEVY FROM PRIOR YEAR		1.71%	-6.26%

WE SINCERELY APPRECIATE THE FINANCIAL EFFORT EXTENDED BY OUR COMMUNITY TO SUPPORT THE HARTLAND-LAKESIDE SCHOOL DISTRICT. WE ATTEMPT TO DEMONSTRATE OUR APPRECIATION EACH DAY BY WORKING DILIGENTLY TO DEVELOP GREAT SCHOOLS AND GREAT STUDENTS WHILE USING RESOURCES WISELY. THANK YOU FOR YOUR INTEREST IN THE HARTLAND-LAKESIDE SCHOOL DISTRICT.

THIS BUDGET BOOK WAS PREPARED BY:

**DIANA TAYLOR, BUSINESS MANAGER
HARTLAND-LAKESIDE JT. #3 SCHOOL DISTRICT**

**IF YOU HAVE ANY QUESTIONS
OR WOULD LIKE A COPY,
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