

**HARTLAND LAKESIDE JOINT NO. 3 SCHOOL DISTRICT  
SCHOOL BOARD MEETING  
MONDAY, JANUARY 18, 2021  
NORTH SHORE MIDDLE SCHOOL**

**CALL TO ORDER**

Board President Val Wisniewski called the meeting to order at 6:32 p.m. Board members present are Shannon Foley, Val Wisniewski, Todd Nelson, Tom Harter, and Ann Charlesworth. Administrators present are Nancy Nikolay and Karen Obukowicz. School Board Secretary Michele Davis is also present.

**PLEDGE OF ALLEGIANCE** was led by Val Wisniewski.

**PROOF OF GIVING PUBLIC NOTICE** was properly given.

**PUBLIC COMMENTS** - none

**SPECIAL PRESENTATION**

2019-2020 Audit Report:

Representatives from Johnson Block & Company provided the School Board with an overview of the annual financial audit. State law requires at the close of each fiscal year, the school board of each school district shall employ a licensed accountant to audit the school district accounts and certify the audit.

Lakeside Academy Proposals:

Superintendent Nancy Nikolay and Lakeside Academy Director Stacy Kramer presented information on two proposals for the 2021-2022 school year.

- License Hartland North 4K wrap around care and K-2 before/after school care and Hartland South 3-5 before/after school care as Lakeside Academy satellite sites. Licensing these programs will provide continuity and show our commitment to quality across all programs. In addition, this will benefit our families who are eligible for WI Shares Child Care Assistance to use this benefit at the Lakeside Academy satellite sites.
  
- Moving Hartland North 3K Program to Lakeside Academy. The move would provide enough space to accommodate more children into this program without limiting the number of children that can participate in the 4K wrap around program at Hartland North. This would also allow us to look at offering wrap around care and full day options for more 3K families as needed.

No board decision is required. The district will implement these changes for the 2021-2022 school year.

### **DIRECTOR OF BUSINESS SERVICES REPORT**

Monthly Voucher and P-Card Report:

Director of Business Services Karen Obukowicz presented the Monthly Voucher and P-Card Report. Motion made by Shannon Foley and seconded by Ann Charlesworth to approve the Monthly Voucher and P-Card Report. Val Wisniewski abstained. Shannon Foley, Todd Nelson, Tom Harter, and Ann Charlesworth - aye. Motion passed.

Budget Calendar:

Karen Obukowicz presented information on the 2021-2022 Budget Calendar.

### **SUPERINTENDENT REPORT**

Open Enrollment:

Superintendent Nancy Nikolay presented information on the 2021-2022 open enrollment seats for general and special education.

Motion made by Val Wisniewski and seconded by Todd Nelson to approve the 2021-2022 open enrollment seats as amended to add 1 general education seat in 8th grade. All were in favor.

COVID Information:

Nancy Nikolay shared an update on the HLSD and Waukesha County COVID dashboards. Nancy shared we have many more students that have returned to in-person instruction and that eligible health room and special education staff were able to be vaccinated through the county. Other schools staff will become eligible in the next phase starting March 1st when doses become available.

### **BOARD PRESIDENT REPORT**

Future Agenda Topics:

The board discussed the policy and procedures related to school board agenda items. The board directed Nancy Nikolay to create the procedural rule following current policies regarding requesting future agenda topics and/or requests for information from administration. Information will be brought back to the next meeting for board discussion.

Ann Charlesworth discussed staff professional development and trainings.

Snow Days:

The board discussed the use of snow days for the 2020-2021 school year as a day off of school or a virtual school day. Motion made by Shannon Foley and seconded by

Tom Harter to authorize the use of 2020-21 snow days at the discretion of the superintendent. All were in favor.

Trademarking Lakeside Academy:

The board discussed information regarding pursuing trademarking Lakeside Academy. Motion made by Tom Harter to research trademarking Lakeside Academy. No second. Motion failed.

## **ROUTINE**

Donations:

Motion made by Shannon Foley and seconded by Ann Charlesworth to approve donations as presented. All were in favor.

Personnel Report:

Motion made by Shannon Foley and seconded by Val Wisniewski to approve the Personnel Report. All were in favor.

Minutes:

Motion made by Tom Harter and seconded by Val Wisniewski to approve the December 14, 2020 school board meeting minutes. All were in favor.

Policy Committee Report:

Motion made by Shannon Foley and seconded by Tom Harter to approve the 200 series policies. All were in favor.

Board discussion on the timeline for reviewing the 300 series policies. Paper copies of the draft policies will be shared with the board incrementally as the policy committee reviews them. Paper copies of the draft 300 policies ready for review will be shared at the next board meeting. The shared policies will be reviewed between the February and March meeting with a decision at the March meeting.

## **FUTURE MEETINGS**

Policy Committee Meeting: Tuesday, February 2, 2021 at 11:00 am

Finance Committee Meeting: Thursday, February 11, 2021 at 8:00 am

School Board Meeting: Monday, February 22, 2021 at 6:30 pm

## **EXECUTIVE SESSION**

Motion made by Val Wisniewski and seconded by Tom Harter to convene to executive session at 8:56 pm. All were in favor.

Administrative Contracts were discussed.

## **RECONVENE TO OPEN SESSION**

Motion made by Val Wisniewski and seconded by Shannon Foley to reconvene to open session at 9:47 pm. All were in favor.

Motion made by Shannon Foley and seconded by Todd Nelson to approve the one year extension administrative contract for Nancy Nikolay for July 1, 2022 through June 30, 2023. All were in favor.

Motion made by Shannon Foley and seconded by Ann Charlesworth to approve a one year special education director contract rollover for Heather Grindatti from July 1, 2021 through June 30, 2022. All were in favor.

Motion made by Shannon Foley and seconded by Ann Charlesworth to approve a one year special education director contract rollover for Michele Schmidt from July 1, 2021 through June 30, 2022. All were in favor.

Motion made by Shannon Foley and seconded by Ann Charlesworth to approve a two year director of business services contract for Karen Obukowicz from July 1, 2021 through June 30, 2023. All were in favor.

#### **ADJOURNMENT**

Motion made by Val Wisniewski and seconded by Todd Nelson to adjourn at 9:50 pm. All were in favor.