

**HARTLAND LAKESIDE ELEMENTARY
JOINT NO. 3 SCHOOL DISTRICT
SCHOOL BOARD MEETING
MONDAY, APRIL 19, 2021
NORTH SHORE MIDDLE SCHOOL PRESENTATION ROOM**

CALL TO ORDER

Board Vice President Todd Nelson called the meeting to order at 6:30 pm. Board members present are Todd Nelson, Ann Charlesworth, and Shannon Foley. Administrators present are Nancy Nikolay and Karen Obukowicz. Tom Harter arrived at 6:32 pm.

PLEDGE OF ALLEGIANCE was led by Todd Nelson.

PROOF OF GIVING PUBLIC NOTICE was properly given.

PUBLIC COMMENTS TO AN AGENDA ITEM – none.

OATH OF OFFICE

Elected candidates Tom Harter and Jeffrey Pfannerstill Jr. took their oath of office for three year terms. On April 26, 2021 Jeffrey Pfannerstill Jr. will officially take his seat.

BUSINESS MANAGER REPORT

Finance Committee Report:

Director of Business Services Karen Obukowicz presented the Voucher and P-Card Report that was reviewed during the Finance Committee meeting on April 14, 2021. Motion made by Shannon Foley and seconded by Ann Charlesworth to approve the Voucher and P-Card Report. All were in favor.

Monthly Finance Report:

Karen Obukowicz presented the Monthly Finance Report updating the Board on the financial standings of the budget for revenue and expenditures. The reports were originally discussed in detail at the Finance Committee meeting on April 14, 2021.

Project Request:

Karen Obukowicz presented information on the Camera System Replacement Project – The age of the current camera servers are over six years, with some of the cameras at eight plus years for Hartland North and Hartland South. The IT Department has already replaced parts and hard drives on these servers to keep them operational. The request is to replace the cameras at Hartland North and Hartland South with the same camera system that is at North Shore Middle School. This project would be funded from the technology department budget.

2021-22 Budget Update:

Karen Obukowicz presented an update on the 2021-22 budget projection. The school district uses the Baird Budget Forecast Model to project the budget.

SUPERINTENDENT REPORT

COVID Dashboard Updates:

Superintendent Nancy Nikolay shared an update on the district's COVID numbers: Isolated – No Test Results (8 students) Isolated – COVID positive (0 students), and quarantined (less than 5 students). Nancy shared that all staff members who were interested in receiving the vaccine have been vaccinated.

Nancy shared that the 8th grade promotion will be a drive through procession again this year due to COVID. The 8th grade promotion committee are currently planning for the event.

Grants:

Nancy Nikolay shared information on the ESSER II grant funds. The purpose of the ESSER funds is to provide districts with emergency relief funds to address the impact COVID-19 has had and continues to have on schools. Nancy shared how ESSER I funds were used and the plans for the ESSER II funds.

Nancy Nikolay shared we are currently working on the application for a mental health grant proposal for \$15,000. The submission deadline is in May.

Nancy Nikolay shared we are currently applying for the WI Child Care County COVID-19 Supplementary Payment Program. Funds received can be used for retaining staff, equipment, and supplies. If approved expenditure requests will be brought to the May meeting.

PI-9 Update:

Nancy Nikolay provided an update on PI-9 requirements.

Design Team Update:

Nancy Nikolay shared an update from the design team meeting, including the team's input on reviewing and revising the teacher survey questions. Nancy shared the questions can be revised further to include participation of non-teaching staff.

The Design Team requested that Board consider recording meetings to enable teachers to have easier access to watch the meetings.

Additional information from Superintendent's Report:

Nancy Nikolay shared that our current summer school enrollment is 423 students. Due to COVID we have opened the enrichment classes to all students. We will continue to encourage our families to sign up for classes.

Follow up information from prior board meetings. Nancy confirmed that classrooms have flags or use smart boards to project the flag image and that the Hartland Fire Department will transport students to hospitals outside of Waukesha County. Unless the student is critical enough that needs to go to the nearest emergency room.

NEW BUSINESS

NWEA Agreement:

Nancy Nikolay shared information on the NWEA agreement. Motion made by Shannon Foley and seconded by Todd Nelson to approve the NWEA agreement. All were in favor.

New Teacher Project Agreement:

Nancy Nikolay shared information on the New Teacher Project Agreement. All staff new to the district participate and are designated a mentor for two years. Motion made by Shannon Foley and seconded by Ann Charlesworth to approve the New Teacher Project Agreement. All were in favor.

Nancy Nikolay shared that the biggest attractions to recruiting teachers is our high student test scores, ongoing professional development, competitive salary, and the daycare.

66.03 Agreement with Elmbrook School District:

Nancy Nikolay shared this is an annual agreement for the consulting services with Jen Townsend. This is an invaluable service for our students with Autism Spectrum Disorder. Motion made by Shannon Foley and seconded by Todd Nelson to approve the 66.03 Agreement with the Elmbrook School District for Jen Townsend’s services. All were in favor.

Retaining Wall:

Nancy Nikolay shared that we will need to replace the retaining wall in front of Hartland North. We are currently seeking bids for the project.

Policy Committee Report:

The board discussed the policies shared from the 300 series and policy 443.1. The policies will be reviewed by the Board and brought back for discussion and decision at the May meeting.

BOARD PRESIDENT REPORT

The following items were discussed as future agenda topics:
Survey area schools if they are live streaming or recording board meetings and what type of technology are they using? Bring back to the May or June meeting.
Nancy will be meeting with the PTO/Foundation chairs to discuss grants for 2021-22 and has invited the chairs to attend the June board meeting.

ROUTINE

Meeting Minutes:
The Board reviewed the minutes. Motion made by Todd Nelson and seconded by Ann Charlesworth to approve the March 15, 2021. All were in favor.

UPCOMING MEETINGS

- Finance Committee Meeting: April 12, 2021, 8:00 am
- Policy Committee Meeting: April 10, 2021, 11:00 am
- Special School Board Meeting: May 3, 2021, 6:30 pm
- School Board Meeting: May 17, 2021, 6:30 pm

EXECUTIVE SESSION

Motion made by Todd Nelson and seconded by Ann Charlesworth to convene to closed session at 8:22 pm. All were in favor.

Employee compensation was discussed in closed.

RECONVENE TO OPEN SESSION

Motion made by Todd Nelson and seconded by Shannon Foley to reconvene to open session at 8:46 pm. All were in favor.

PERSONNEL REPORT

The Board discussed the personnel report. Motion made by Todd Nelson and seconded by Tom Harter to approve the personnel report. All were in favor.

MARKET ADJUSTMENT

The Board discussed the salary matrix adjustments. Motion made by Todd Nelson and seconded by Tom Harter to approve the salary matrix adjustments. All were in favor.

ADJOURNMENT

Motion made by Todd Nelson and seconded by Shannon Foley to adjourn at 8:47 pm. All were in favor.