

**HARTLAND LAKESIDE ELEMENTARY  
JOINT NO. 3 SCHOOL DISTRICT  
SCHOOL BOARD MEETING  
SEPTEMBER 21, 2020  
NORTH SHORE MIDDLE SCHOOL**

**CALL TO ORDER**

Board President, Val Wisniewski, called the meeting to order at 6:32 pm. Board Members in attendance are Ann Charlesworth, Todd Nelson, Val Wisniewski, and Shannon Foley. Tom Harter arrived at 6:33 pm. Administrators present are Nancy Nikolay and Karen Obukowicz. The district nurse, AnnMarie Meissner and the school board secretary, Michele Davis are also present.

**PLEDGE OF ALLEGIANCE** was led by Val Wisniewski.

**PROOF OF GIVING PUBLIC NOTICE** was properly given.

**PUBLIC COMMENTS TO AN AGENDA ITEM** – none

**SUPERINTENDENT REPORT**

Update on School Year:

Superintendent, Nancy Nikolay, presented information on the opening of the school year. Sharing how teachers are providing instruction for in-person and virtual students and preparation plans for substitute teachers.

An update was provided regarding our district metrics, including internal dashboard, Waukesha County dashboard, Harvard's Global Health Institute dashboard for Waukesha County, and the process for internal contact tracing.

Nancy Nikolay will update the Board weekly on the metrics.

Nancy Nikolay shared for review the previously approved 2020-21 Reopening Plan mask requirement for the 2020-21 school year.

The Waukesha County superintendents continue to meet weekly with the Waukesha County Health Department. The school nurses also meet at the state and county levels.

Nancy Nikolay shared information regarding childcare options for teachers with school age children if the district is required to transition to virtual. Nancy will bring back options for consideration.

Units of Study:

Nancy Nikolay shared an update on the plan to have teachers presenting information at a future board meeting on our ELA Units of Study from Teacher's College.

2020 Staff Survey:

The Board discussed the 2020 Staff Survey responses.

Nancy shared she continues to discuss with staff ways to maintain high family engagement and ways for our social worker to connect with students/families who are participating with virtual instruction who may need additional support.

#### **DIRECTOR OF BUSINESS SERVICES REPORT**

Director of Business Services, Karen Obukowicz, presented information on the Monthly Voucher and P-Card Purchasing Report. Motion made by Shannon Foley and seconded by Ann Charlesworth to approve the Monthly Vouchers. All were in favor.

#### **NEW BUSINESS**

Policy Committee Report:

The Board discussed policy review procedures. Motion made by Val Wisniewski and seconded by Shannon Foley to defer the decision on the 100 series policies. All were in favor.

#### **ROUTINE**

Meeting Minutes:

Motion made by Shannon Foley and seconded by Todd Nelson to approve the August 17, 2020 meeting minutes. All in favor.

Motion made by Val Wisniewski and seconded by Ann Charlesworth to approve the August 27, 2020 meeting minutes as amended. Shannon Foley abstained. All were in favor.

#### **Future Agenda Items:**

Attendance comparisons from last year.

Electronic sign information.

#### **FUTURE MEETINGS**

Special Board Meeting: Monday, October 12, 2020, 6:30 pm

Policy Committee Meeting: Monday, October 19, 2020, 11:00 am

Finance Committee Meeting: Tuesday, October 20, 2020, 8:00 am

Budget Hearing: Monday, October 26, 2020, 6:30 pm

Annual Meeting: Monday, October 26, 2020, immediately following the Budget Hearing

September Board Meeting: Monday, October 26, 2020, immediately following the Annual Meeting

#### **EXECUTIVE SESSION**

Motion made by Val Wisniewski and seconded by Tom Harter to convene to closed session at 8:53 pm. All were in favor.

Convening Into Closed Session For Board Discussions On The Matters Set Forth Below:  
Consideration Of Adjourning To Closed Session Pursuant To Wis. Stat. § 19.85(1)(C) And (F) For The Purposes Of (1) Considering Employment, Promotion, Compensation Or Performance Evaluation Data Of Any Public Employee Over Which The Governmental Body Has Jurisdiction Or Exercises Responsibility.

**RECONVENE TO OPEN SESSION**

Motion made by Val Wisniewski and seconded by Shannon Foley to reconvene to open session at 10:12 pm. All were in favor.

Motion made by Val Wisniewski and seconded by Tom Harter to authorize compensation for Michele Davis of five vacation days in lieu of vacation per her 2019-2020 contract and extending roll-over of the remaining unused 2019-2020 vacation days to be used by December 31, 2020. All were in favor.

**ADJOURNMENT**

Motion made by Val Wisniewski and seconded by Tom Harter to adjourn at 10:14 pm. All were in favor.