



2020-2021 Hartland Lakeside Parents' Guide to School Lunch with Covid-19 Mitigation Updates

The Hartland Lakeside School District participates in the National School Lunch and Breakfast Program under a contract with Chartwells School Dining Service. Students may purchase lunch every day or as often as they like. Students may bring a cold lunch if they prefer. We aim for our lunch program to be simple-to-use, appealing, and nutritious. Please consult this flyer for lunch program guidelines.

Our Goal

Menus are planned with a goal of providing a variety of nourishing items at an affordable price. Community food preferences are considered so that students will like the choices that are offered. Students will be offered lunch in the classroom for SY 20-21.

Offer-versus-Serve

In order to mitigate the spread of COVID 19, students will be served a complete meal with a choice of whether or not to have milk. We hope to bring back full Offer-versus-Serve in SY 21-22.

The Breakfast Menu

Breakfast is offered daily at North, South, and NSMS. This year students can pick up a complete breakfast near the entrance of their school to eat in the classroom.

*Breakfast Prices

Elementary & NSMS	\$1.80
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The Lunch Menu

A nutritious lunch is provided every school day in all schools. A reimbursable lunch consists of an entrée (protein), vegetable, fruit, grains, and

milk. This year, students will have a choice of milk with their reimbursable meal. All other components will be provided. Find allergy information, leave comments, rate menu items, and much more at hartlake.nutrislice.com

Elementary Schools offer a choice of 1 hot and 1 cold entrée per day, fresh and frozen vegetables, canned, dried and fresh fruits and milk. Extra milk is available to purchase for \$0.40.

North Shore Middle School offers a choice of 2 hot entrées and 2 cold entrees per day, alternate week taco/nachos and pizza, hot sandwiches, deli subs, salads, parfaits, vegetables, canned and fresh fruits and milk.

*Lunch Prices for reimbursable meal

Elementary	\$2.85
North Shore	\$3.25

A la carte option: the a la carte option at North Shore Middle School will be offered this year with limited variety to start. We will increase variety with demand. It consists of individual sales of various snacks, fresh fruits, vegetables, and drink options including water, 100% juice, and milk.

To ensure your child has lunch and breakfast waiting...

HLSD requires payment in advance for school meals and milk. Payments for your student lunch account can be made through Family Access or directly on E-funds on a weekly, monthly, or semester basis.

- To have money in your child's account on the first day of school, please make a deposit by August 31, 2020.
- During the school year payments are automatically updated at 9 am and 3 pm.
- Students who qualify for free or reduced-price meals get one reimbursable breakfast and lunch each day. This does not include milk for someone bringing a cold lunch. To purchase second helpings or ala carte items, students getting free and reduced-price meals must put extra money in the Student Account for this purpose. To make arrangements please call Maureen Lawler at 262.369.6780.

Keeping track of your account balance

1. We will send you an email notice and/or phone call when your account balance has reached +\$5.00. Email notices and phone calls will be biweekly.
2. North Shore students may ask about their account balance any time they go through the lunch line.

Stay Connected

To access the Chartwells Dining Services Website, go to the HLSD website at <http://www.hartlake.org>. After you have accessed the district's website click on the Parents tab. Scroll to the bottom and click on the link for Foodservice. You will be able to access all school menus, Efunds, school dining information, news about Chartwells and links to health and nutritional information.

New! Follow us on Facebook @ChartwellsK12HLSD

Important Numbers

Bethany Soderlund, Dining Services Director 262-369-6750
Maureen Lawler, Data Manager 262-369-6737

bsoderlund@hartlake.org
mlawler@hartlake.org

Good Deal on Meals

The average school lunch costs more than \$2.85 to prepare and serve. The United States Department of Agriculture donates commodities and federal and state funds make up the difference between what the lunch costs to produce and what students pay. The subsidized school lunch is less expensive than a lunch of equal nutritional value prepared and packed at home.

Adults and Visitors Pay a Bit More

Because federal reimbursements and commodities are not received for lunches sold to visitors or school staff, visitors pay more for the food than students. However, the cost is significantly less than what people pay at a restaurant for the same type or amount of food.

Join your Child for Lunch

Until further notice, parents are not able to join their students for lunch during SY 20-21.

Allergies

If your child has any food related allergies, you must contact your school nurse and forward any medical information and forms **yearly** to the Dining Services Office for consideration.

Non-Discrimination Statement

In accordance with Federal law and U.S. Department of Agriculture policy, HLSD is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue SW, Washington, D.C. 20250-9410 or call 202-720-5964 (voice and TDD). USDA is an equal opportunity provider.

Employment Opportunities

Job applicants may contact Bethany Soderlund by calling 262.369.6750. We are in need of food service substitutes.

National School Lunch Program Guides HLSD Meal Service

HLSD participates in the National School Lunch (NSL) and School Breakfast Programs. The United States Department of Agriculture administers these programs and has established guidelines that must be followed by the District.

NSL guidelines specify the type of meal to be served and the quantities of each food that must be offered. The school lunch provides 1/3 of the Recommended Daily Dietary Allowances for key nutrients as well as sufficient calories to provide for the energy needs of growing children. An emphasis is placed on providing calories from whole grain breads, vegetables, and fresh fruits. Low fat milk is offered. Recipes have been revised to lower the amount of fat, sugar and salt. The nutritive value of products is evaluated so healthy choices are available to students.

Your child may be eligible for free and reduced-price meals

Free and reduced-price lunches are available if your family qualifies based on family size and income as established by federal guidelines.

Reduced-priced breakfast is 30¢ and reduced-priced lunch grade is 40¢ for all grade levels. This includes one milk with each breakfast or lunch.



An application must be filled out every year. You may apply at any time during the school year. The on-line applications are available on the District web page. If you do not have internet access you may contact your child's school to obtain an application or by contacting Maureen Lawler at 262.369.6780.

- To qualify for free or reduced-priced meals by the first day of school on September 1, applications should be returned by August 24, 2020 to allow time for processing.
- Application forms for free and reduced-priced meals will be available at orientations and open houses and on

the first day of school. Forms are also available at school offices and on the HLSD website any time during the school year.

- Continuing students who received free or reduced-priced meals at the end of the 2020-21 school year will continue to receive free or reduced-priced meals **thru October 15, 2020 only**. To re-qualify for the remainder of 2020-2021, families **must** submit a new application before October 1, 2020.
- For questions or information about free and reduced-price meals, please call 262.369.6780.

Tips for completing the free and reduced-price application

If you are currently receiving Foodshare, TANF (Temporary Assistance for Needy Families), or FDPIR (Food Distribution Program on Indian Reservations), the only information required is your child's name, the Foodshare, TANF, or FDPIR case number, and your signature.

If you are not receiving any of the above benefits, your

application must include the names of all household members and the current amount of income received by each member. Additionally, you must sign the application and include your social security number.

Once the application is returned to the school, you can expect to be contacted within about 10 days. If you are not contacted within 20 days, call Maureen Lawler at 262.369.6780 to ask about the status of your application.

Who can qualify for free or reduced meals?

There are two ways to qualify.

1. If you currently receive Foodshare, TANF, or participate in FDPIR, your child is eligible for free school meals for as long as you receive these benefits.
2. If your household's total income is below certain amounts, your child can eat free or at a much reduced price.

****Please Remember—**If your student qualifies for Free or Reduced Price Meal that also includes Breakfast.

COVID-19 Mitigation Procedures

Chartwells has been and will continue to be committed to your student's health and wellbeing. We are taking additional measures to ensure meals are provided safely.

Food service staff will be required to:

- ✓ Complete daily temperature checks prior to starting work
- ✓ Complete daily health screening questionnaire
- ✓ Wear a mask throughout the work day
- ✓ Disinfect high touch surfaces in the kitchen at least twice daily

Food safety measures:

- ✓ All entrees will be provided in sealed containers
- ✓ All fruits and vegetables will be served in individual cups or tamper evident sealed bags
- ✓ All utensils will be individually wrapped
- ✓ All condiments are individually packaged
- ✓ Students will not use trays this year
- ✓ Students will not use the pin pad at the Point of Sale. Rosters will be used instead to charge students after lunch

Mitigation Procedures continued

If school is closed due to COVID-19, the students in the district will have the opportunity to pre order bagged lunches via a google survey form that will be emailed to families. Process is outlined under the "Virtual Learners" section below.

If a food service staff member is found to have COVID-19 at one building, the team at that site will be required to self-quarantine for 14 days. During this 2 week period, students at the site will have only the cold option available to order each week until the staff return.

Virtual Learners

Students learning virtually for SY 20-21 can choose to pre-order via the google form survey link that will be shared in the weekly family email on Fridays. The link will bring you to a survey that will allow you to order breakfast and lunch meals for the upcoming week. Orders must be placed by 10:00 pm on Sunday night.

Parent/Guardian pick up is allowed without student(s) present. We will ask for your student's name and verify the building in which they are enrolled. Student accounts will be charged

according to their free, reduced, or paid status.

Meal pick up will be available at North Shore Middle School on **Mondays and Wednesdays** at the front entrance from 11:30 am to 12:00 pm.

Students learning virtually will be provided cold lunch including sandwiches and parfaits according to the Virtual Learner menu.

