

**HARTLAND LAKESIDE ELEMENTARY
JOINT NO. 3 SCHOOL DISTRICT
SCHOOL BOARD MEETING FOR PROFESSIONAL DEVELOPMENT
MONDAY, JUNE 21, 2021
NORTH SHORE MIDDLE SCHOOL PRESENTATION ROOM**

Board President Todd Nelson called the meeting to order at 5:03 pm. Board members present are Ann Charlesworth, Tom Harter, Todd Nelson, Shannon Foley, and Jeffrey Pfannerstill, Jr. Administrators present are Nancy Nikolay and Karen Obukowicz. Board secretary Michele Davis is also present. Todd Nelson led the Pledge of Allegiance. Following the Pledge of Allegiance Bob Buttler an attorney from Wisconsin Association of School Boards presented school board professional development information. The meeting concluded prior to the start of the scheduled board meeting.

**SCHOOL BOARD MEETING
MONDAY, JUNE 21, 2021**

CALL TO ORDER

Board President Todd Nelson called the school board meeting to order at 6:34 pm. Board members present are Ann Charlesworth, Tom Harter, Todd Nelson, Shannon Foley, and Jeffrey Pfannerstill, Jr. Administrators present are Nancy Nikolay and Karen Obukowicz. Board secretary Michele Davis is also present.

PLEDGE OF ALLEGIANCE was led by Todd Nelson

PROOF OF GIVING PUBLIC NOTICE was properly given.

PUBLIC COMMENTS – there were no public comments.

DIRECTOR OF BUSINESS SERVICES REPORT

Voucher and P-Card Purchasing Report:

Director of Business Services Karen Obukowicz presented information on the Monthly Voucher and P-Card Purchasing Report. Motion made by Shannon Foley and seconded by Jeffrey Pfannerstill, Jr. to approve the Voucher and P-Card Report. All were in favor.

2021-22 District Insurance Renewal:

Karen Obukowicz presented information on the 2021-22 District Insurance Renewal. Motion made by Todd Nelson and seconded by Shannon Foley to approve the District Insurance Renewal. All were in favor.

2020-21 Budget Change:

Karen Obukowicz presented information on the budget changes. Motion made by Todd Nelson and seconded by Shannon Foley to defer the decision until the July board meeting. All were in favor.

NEW BUSINESS

Retention Wall:

Director of Buildings and Maintenance Scott Bessette shared information on the retention wall project for Hartland North. Motion made by Shannon Foley and seconded by Ann Charlesworth to approve the Hartland North retention wall project. All were in favor.

Hartland South Grease Trap:

Scott Bessette shared information on the Hartland South grease trap replacement. Motion made by Shannon Foley and seconded by Tom Harter to approve the Hartland South grease trap replacement project not to exceed \$35,000. All were in favor.

School Success:

Superintendent Nancy Nikolay presented information on the 66.03 Agreement for School Success with Arrowhead High School. Motion made by Shannon Foley and seconded by Todd Nelson to approve the 66.03 Agreement with Arrowhead School District for School Success. All were in favor.

Physical Therapy Services:

Nancy Nikolay presented information on the 66.03 Agreement for shared physical therapy services with Richmond, Merton, and Stone Bank school districts. Motion made by Shannon Foley and seconded by Jeffrey Pfannerstill, Jr. All were in favor.

Mental Health Services:

Nancy Nikolay presented information on the MOU with Family Services of Waukesha County. Motion made by Tom Harter and seconded by Todd Nelson to approve the MOU with Family Services of Waukesha County for mental health services for the 2021-22 school year. All were in favor.

2021-22 Technology Fees:

Nancy Nikolay presented information on the proposed 2021-22 technology fees. Motion made by Shannon Foley and seconded by Todd Nelson to defer the decision on technology fees until the July school board meeting. All were in favor.

SUPERINTENDENT REPORT

Staff Survey:

Nancy Nikolay presented information on the 2021 spring staff survey.

Policy Committee Report:

Nancy Nikolay presented information on policies 336, 341.1, 341.2, 341.31, and 443.1. Motion made by Todd Nelson and seconded by Tom Harter to defer the decision on policies to the July school board meeting. All were in favor.

BOARD PRESIDENT REPORT

The board discussed and agreed to adding Masks and COVID mitigation protocols for the 2021-2022 school year to the July school board meeting agenda.

UPCOMING MEETING:

Policy Committee Meeting: July 13, 2021, 11:00 am

Finance Committee Meeting: July 14, 2021, 8:00 am

School Board Meeting: July 19, 2021, 6:30 pm

EXECUTIVE SESSION

Motion made by Todd Nelson and seconded by Shannon Foley to convene into closed session at 8:26 pm. All were in favor.

Employee evaluation and compensation was discussed in closed session.

RECONVENE TO OPEN SESSION

Motion made by Todd Nelson and seconded by Tom Harter to reconvene to open session at 10:13 pm. All were in favor.

Motion made by Todd Nelson and seconded by Shannon Foley to approve the pay for performance recommendation as amended. All were in favor.

Motion made by Todd Nelson and seconded by Tom Harter to approve a salary increase for Nancy Nikolay's contract to \$165,000 and increase in the annual annuity to \$15,000. The board also approved a one-time \$5,000 pay for performance bonus. All were in favor.

ROUTINE

Personnel Report:

The board discussed the personnel report. Motion made by Shannon Foley and seconded by Tom Harter to approve the personnel report. All were in favor.

Meeting Minutes:

The board discussed the May 17, 2021 school board meeting minutes. Motion made by Shannon Foley and seconded by Todd Nelson to amend the minutes to include under Future Agenda Topics that Tom Harter withdrew his request for a special board meeting. Tom Harter – nay, Shannon Foley – aye, Todd Nelson – aye, Ann Charlesworth – aye, Jeffrey Pfannerstill, Jr. – aye. Motion passed.

ADJOURNMENT

Motion made by Todd Nelson and seconded by Shannon Foley to adjourn the meeting at 10:39 pm. All were in favor.